

Abatement Hearing Minutes

October 14, 2026

Attendance: Brittany Riley, Melinda Melendy, Paul Woodruff, Attorney Kevin O'Toole, Cheryl Woodruff, Julie Cannata, and Attorney Grace Pazdan (via Zoom).

Proceedings

3:19 p.m. — Call to Order

Cheryl Woodruff called the meeting to order.

Kevin O'Toole discussed the delinquency.

Grace Pazdan spoke on behalf of the client, Melinda Melendy, and requested an abatement.

The history of the account and the reasons Melinda had been unable to keep up with taxes were discussed. The notes indicate that a tax credit had been completed that day.

The October 21 tax sale was noted.

Kevin O'Toole asked how two years had been paid after 2022.

The discussion included Melinda's family circumstances, including two grandchildren and Brittany's son, Jackson. The notes indicate that Brittany works and occasionally contributes \$75 per week.

Payment arrangements were discussed. Melinda stated that she had not received either mailing. The notes indicate that Brittany had signed for certified mail.

Kevin O'Toole discussed the payment plan. Other bills, whether they were up to date, and sources of income were also discussed.

A request was made to abate a portion of the penalties and prevent additional penalties from accruing. Grace Pazdan made the request on behalf of the client.

3:58 p.m. — Deliberation

Cheryl made a motion concerning deliberation.

4:30 p.m. — Adjournment

The meeting was adjourned. The notes indicate that the matter was discussed and deliberated and that Kevin would provide the decision in writing.